

Living Waters Emmaus Community of Alabama Inc
Support Team Schedule

CANDLELIGHT SERVICE COMMITTEE

This committee-consists of 3 or 4 people that is responsible for the worship service and Candlelight to be held on Saturday evening at 08:00PM. Arrangements should be made before the Walk for an appropriate member of the Clergy to preside over Communion and for a sound system to be used during the service. Also, verify with the Worship committee chairman to see if they will be providing the elements for Communion and arranging the altar.

The committee should arrive about 06:30PM to arrange the chairs in the Big Chapel to accommodate maximum attendance; distribute song books; go over music with musicians; and get the luminaries (red boxes in storage room inside Chapel) ready to line the walkway from the conference room to the Big Chapel as well as the candles to be used by the community. Check with the Supply person to determine availability of candles and holders. The luminaries should be placed along the walkway about 08:15PM.

The worship format should include singing, prayers for the pilgrims by name (make sure the speaker has a current list of pilgrims and can pronounce their names correctly), and Communion. An appropriate member of the Clergy should officiate at Communion and servers for the elements should be requested before the service begins. An offering should be taken, counted by a member of the committee, sealed in an envelope with amount written on front and given to the designated board representative for the Walk. (BASKETS ARE LOCATED IN WORSHIP ROOM).

Following the worship service, the community should stack the chairs to the side of the room, form a double line for the pilgrims to walk through, distribute the hand held candles, and practice singing "Jesus, Jesus". The committee should assure that each person has a candle and should begin lighting candles when notified by the ALD.

After the pilgrims have arrived and the Spiritual Director has completed his explanation to the pilgrims and the Pilgrims have sung "Jesus, Jesus", the community should file out quietly so that the pilgrims will not be disturbed, and move to the Dining Hall for the Community Party. Be sure to advise the community to take all personal belongings with them as they leave.

The Committee should separate the candles from the holders, clean the wax from the plastic holders, place the candles and holders in their original containers, deliver the containers back to the laundry room, and notify the Supply Chairman that the candles and holders are ready for pickup.

Check with Lay Director to see if he/she has already arranged for musicians. The Lay Director occasionally appoints an outside music coordinator. If one has not been appointed, arrange for two or more musicians to play at candlelight.

DECOLORES !!

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Agenda for Candlelight Service

06:30 PM Committee arrives to set up

07:00 PM Make sure candles (red boxes-laundry room) are ready for luminaries and Candlelight service.

07:30 PM Select elders to serve Communion if not already selected

07:30 PM Make sure the clergy who is serving Communion is here.

08:00 PM Community gathers and begins singing (approx 3-5 songs)

08:10 PM Announcements; **Turn off all cell phones and pagers. No videotaping or recording of any kind is allowed during Candlelight.** Recognize other Communities

08:15 PM Offering (Prayer for receiving offering)

08:15 PM Line outside walkways with luminaries

08:20 PM Light pilgrim's candles. Pray for them by name. "O' Lord we pray for [pilgrim's name]."

08:25 PM Holy Communion (Ask everyone to return to their seats following).

08:55 PM Take up song books. Keep personal items with you (coats, hats, purses, etc.)

09:00 PM Arrange room for Candlelight Service. Stack chairs in front of double glass doors.

09:05 PM Community forms line in auditorium and distribute handheld candles.

09:05 PM Leave empty red boxes just outside front door for collection of candles following Candlelight.

08:45 PM Turn off all inside lights.

08:45 PM Light outside luminaries and turn off outside lights.

09:00 PM Practice song.

09:10 PM Light handheld candles. (Wait to last minute to light these candles, keep in touch with ALDS)

09:15-09:30 PM Pilgrims enter; Community sings "Jesus, Jesus"

09:35 PM Pilgrims sing; Community departs for a party at Dining Hall.