

Living Waters Emmaus Community of Alabama Inc
Support Team Schedule

FOOD SERVICE COMMITTEE

This committee is responsible for setup of the dining hall, serving of meals to the pilgrims, inside team, those who have prepaid attendance at mealtime on the current walk, and cleanup of the dining hall during the walk weekend.

This committee is responsible for all facets of the weekend associated with meal times. There should be sufficient numbers of servers for each meal to help with table setup, serving pilgrims and team, table cleanup and washing dishes following each meal.

Team should have at least 5 on this committee available all weekend; at best 10-12 people are needed to serve and clean up each meal;

It is time intensive in spurts with some hours, especially on Friday, for “waiting.” Chair and entire team should encourage Community member to come to help serve and do all chores especially on Friday, most especially for breakfast on Friday and Saturday and Saturday night Dinner. Team members who come only to serve meals can assume beverage service and remain in the dining room while the team members are eating.

Have tables ready according to schedule.

Keep an accurate count of outside team members served.

Before the Walk:

Get a list from Housing & Registration of names of Pilgrims and team members with special dietary needs.

Obtain a copy of weekend schedule to insure readiness for meal times and to tell servers when to arrive.

During the Walk:

No later than Thursday evening, get a copy from Housing & Registration of the list with number of pilgrims and team members who have prepaid for weekend meals. No extra meals are prepared for the weekend. All meals must be paid before the walk begins. The LWE Kitchen Committee will prepare the exact number of meals that was turned in by the outside board rep when registration is closed.

Before each meal:

Set up tables for each meal after the refreshment break before each meal. Assist Agape if needed to place agape on tables.

The tables in the dining hall are setup for the pilgrims and inside team only. Add one extra chair to the number of those in the conference room. The ALDs will have that information for you.

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The outside team does not eat with the pilgrims. The outside team eats at the three tables that are setup behind the curtain.

Silverware, glasses, salt & pepper, sugar & creamer, folded napkins; fork, knife, spoon and any other table condiments should be placed on the tables before each meal and removed following the meal.

Salads, desserts, and ice in the glasses are normally placed on the tables about 10 minutes prior to the meal.

A cart with assorted soft drinks, tea, coffee, and water is needed to help serve the pilgrims faster. Be prepared at each meal to begin serving earlier than scheduled. The ALDs should keep everything on schedule, but sometimes the pilgrims are ready early.

Make sure new servers are afforded the opportunity to serve the meal. One time servers may remain throughout meal to serve beverages and “seconds” when available. Sponsors and immediate family members are not allowed to serve meals.

Have a prayer with all servers a few minutes before the pilgrims are to arrive. Check that all watches are removed. At this time, assign team and volunteers to serve drinks, coffee, plates, etc.

After each meal:

Humble servants and other servers assist with table clean up, but Food Service **is responsible** for cleaning up the dining hall after meals. After the meal is over wipe off the tables but leave them bare. Sweep the floors, empty the trash and mop the floor if necessary.

Food Service, with help from Humble servants if needed, is responsible for transporting the dishes, glasses, cups, flatware, etc to the kitchen, cleaning them, drying them and preparing for next meal time.

Table setup:

Friday Breakfast will need to be setup on Thursday night following Sponsor’s Hour.

Wash the tables. Get pilgrim and inside team count from ALD. Then put salt, pepper, sugar, creamer, glasses and coffee cups on the tables. Put butter and jellies out the next morning.

Make sure tea is ready for Friday lunch and each meal following that. You will have to find someone who knows how to make the tea.

Friday Dinner will be the first time for agape to be placed on the tables. It is the AGAPE Team’s responsibility for placing agape on the tables. Food Service can assist.

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Saturday Night Candlelight Dinner is a special time for the pilgrims. This is a time intensive preparation.

The tables should be arranged in a special arrangement. Use table names on the four pilgrim tables and setup 2 more tables for the team. That will be a total of 6 tables used.

Use colorful tablecloths, napkins, flowers, and/or other decorations on the tables.

Ask the Lay Director for their input on theme. Servers may be asked to wear white tops, black pants, shorts, etc.

Dim the lights and place candles throughout the dining hall.

Recorded music can be played softly during the dinner.

Only the pilgrims and inside team are to view the entertainment.

Sunday is DeColores day.

Setup for Sunday breakfast will be Saturday night after the Community Party. This is usually around 10:30 – 11:00 PM.

Setup the tables with assorted colorful tablecloths and napkins at both breakfast and lunch. If colorful glasses are available, use them as well. There will be several assorted colorful tablecloths in the kitchen boxes for you to use. The servers wear aprons and funny hats that are located in the kitchen boxes.

Before departure: Assist Kitchen committee in clean up and restoration. Return all Camp Boothe items used in food service to proper place. Check that all LWE inventory used is clean, dry, labeled and properly stored.

Give list of meals/how many team members were served to Outside Board Rep.

DECOLORES !!

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**LIVING WATERS EMMAUS
MEAL SCHEDULE**

Friday 08:00 AM Breakfast – Pilgrims in Chapel
Friday 12:30 PM Lunch
Friday 05:30 PM Dinner – Agape on Tables
Saturday 07:30 AM Breakfast – Pilgrims in Chapel
Saturday 11:45 AM Lunch – Pilgrims in Chapel (Dying Moments)
Saturday 05:30 PM Dinner – Special Dinner
Sunday 07:45 AM Breakfast – Pilgrims in Chapel
Sunday 12:00 PM Lunch

SERVERS: Please do not wear watches or cell phones while serving meals. Please reserve and pay for your meals in advance. See board reps for rates. We are servants of Christ, and should receive no recognition by the Pilgrims during the Walk.