

Living Waters Chrysalis Community
Humble Servant Schedule

This committee consists of 3-5 people who should plan to stay the weekend.

Friday of the Walk:

6:00 AM –

Start making coffee in main dining hall.

6:15 AM –

Make sure ALDs are awake.

6:30 AM –

Take water bottles and coolers to Conference Room. Make sure all heating/cooling is on in conference room. Clear all the trash out of bathrooms. Replenish the bathrooms for toilet paper.

7:00 AM –

Attend Team Chapel

7:15 AM –

Breakfast

7:30 AM -

Assist Food Service in clean up after breakfast. Take out trash, sweep if necessary.

7:45 AM –

Registration – Assist Caterpillars with luggage

8:30 AM –

Caterpillar sendoff/Sponsor's Hour

10:10 AM -

Assist the Photographer with group picture. (if needed)

10:45 AM –

After each break, review the “Needs” list for any new items
Check with Agape (Toiletry articles are in a box in the Agape room).
Humbles are responsible for going to the store, etc. to help fill the needs on the list.
Money will be available from the Outside Board Rep for the Needs List.

11:30 AM –

Assist Food Service - prepare for lunch and dinner and clean up afterward.

12:00 PM –

Lunch

Living Waters Chrysalis Community
Humble Servant Schedule

12:10 PM –

While caterpillars are having meals check conference room water coolers and for trash and remove it.

12:45 PM

Assist Food Service with meal cleanup. Take out trash, sweep and mop if necessary.

2:40 PM –

Check Candlelight supplies. Supplies will be in red boxes. Should be in game room located on the lower level of the gym. Clean candleholders and check bags, cat litter, tea lights, etc.

5:00 PM –

Assist Food Service with dining area.

5:30 PM –

Dinner

6:00 PM –

Assist Food Service with meal cleanup. Take out trash, sweep floors, mop if necessary.

7:00 PM –

Assist Walk Refreshments with break.

10:00 PM –

Clean Conference Room. Remove all water bottles and empty trash. Check bathrooms. Make sure that the AC/Heat is set properly. Turn off lights.

10:15 PM –

Make final cleaning sweep of dining hall area. Turn off coffee machines and check AC/Heat. Turn off lights.

GO TO BED!

Living Waters Chrysalis Community
Humble Servant Schedule

Saturday of the Walk:

6:00 AM –

Start making coffee in main dining hall.

6:15 AM –

Make sure ALDs are awake.

6:45 AM –

Break/Refreshment Area - Make coffee and place on table. Place sugar, creamer, sweet & low, napkins, pitcher of water, and styrofoam coffee cups on table.

7:30 AM –

Assist Food Service Committee in final preparations for breakfast. Serve breakfast, if needed.

7:45 AM –

Take water bottles and coolers to Conference Room. Make sure all heating/cooling is turned on. Clear all the trash out of bathrooms and clean tables of any left over bottles and trash. Replenish the bathrooms for toilet paper.

8:15 AM –

Breakfast

8:45 AM –

Assist Food Service in clean up after breakfast. Take out trash, sweep and mop if necessary.

9:00 AM –

After caterpillars have gone into the conference room, take large trash bag and collect trash in all occupied bunkhouses.

9:15 AM –

Setup Agape Book Table in Room 4. This room is located just inside on the top level. The door next to the staircase leading down to the break area. There will need to be 3 tables setup. One for agape books, one for the upper room books, and one for the books that are for sale. Ask for assistance from ALDs and or LD to make sure what books need to be placed on table at this time.

9:35 AM –

Assist Walk Refreshments with food break.

11:00 AM –

Assist food Service with setup for lunch.

12:00 PM –

Lunch

Living Waters Chrysalis Community
Humble Servant Schedule

12:30 PM –

Check water coolers in Conference room.

Assist Worship with Individual Prayer Time. (This will be done in the Caterpillar Prayer Chapel.)

Assist in meal cleanup. Take out trash, sweep dining area, mop if necessary.

1:30 PM –

Finish setup of luminaries and candleholders for Candlelight. Store all items in game room.

2:00 PM –

Locate blackout curtains used for Candlelight Dinner. There are enough curtains to cover the windows in dining area. Put up curtains.

2:30 PM –

Assist Walk Refreshments with upcoming break.

3:30 PM –

Assist in clearing food break.

3:40 PM –

Assist Food Service in setup of Candlelight Dinner.

5:00 PM –

Special Dinner

5:30 PM –

Entertainment

6:10 PM –

Assist Food Service with meal cleanup. Empty trash, sweep and mop if necessary.

6:30 PM –

Assist worship in setting up Main Chapel for Candlelight. Take all chairs and start setting up for Candlelight Service. Divide the chairs into 2 rows facing the riser. Fill in room with remaining chairs. Place songbooks. Check with Worship to see if they need additional tables for Prayer Stations. Bring large and small kneeler in room as soon as you can. Large kneeler will be in Speaker's Prayer Chapel. Make sure podium, microphone and speakers are ready.

7:00 PM –

Final check on luminaries and candleholders. Do you have lighters?

8:15 PM –

Place luminaries

Living Waters Chrysalis Community
Humble Servant Schedule

8:50 PM –

Light Luminaries

Pass out candles – Leave red boxes outside front door when finished.

Turn off lights.

9:05 PM -

Candlelight

9:30 PM –

Turn outside lights back on. Make sure luminaries are blown out. Place back in game room.

10:15 PM –

Assist Food Service setup for breakfast. Assist takedown of Pilgrim Party and setup for Worship.

GO TO BED !!

Living Waters Chrysalis Community
Humble Servant Schedule

Sunday of the Walk:

6:00 AM –

Start making coffee in main dining hall.

6:15 AM –

Make sure ALDs are awake.

6:45 AM –

Break/Refreshment Area - Make coffee and place on table. Place sugar, creamer, sweet & low, napkins, pitcher of water, and styrofoam coffee cups on table.

7:30 AM –

Assist Food Service Committee in final preparations for breakfast. Serve breakfast, if needed.

7:45 AM –

Take water bottles and coolers to Conference Room. Make sure all heating and cooling is set to maximum in conference room. Clear all the trash out of bathrooms and clean tables of any left over bottles and trash. Replenish the bathrooms for toilet paper.

8:00 AM –

Breakfast

8:30 AM –

Assist Food Service in clean up after breakfast. Take out trash, sweep and mop if necessary.

9:00 AM –

After caterpillars have gone into the conference room, take large trash bag and collect trash in all occupied bunkhouses.

9:45 AM –

Assist Walk Refreshments with food break.

11:00 AM –

Assist Food Service with setup for lunch.

12:00 PM –

Lunch

12:30 PM –

Check water coolers in Conference Room.

Assist in meal cleanup.

Take out trash, sweep dining area, mop if necessary.

Living Waters Chrysalis Community
Humble Servant Schedule

1:30 PM –

Take down Book Table
Setup for Closing.

3:00 PM –

Check with Speaker's Prayer Chapel about how and when to move large cross to Conference Room.

4:00 PM -

Closing

**Go Home and Rest !
Thank You For Your Service!**